



NOT ACCEPTED BEFORE APRIL 1, NOR AFTER MAY 31
of the Current Calendar Year

**NATIONAL CONVENTION
OFFICIAL DELEGATES AND ALTERNATES**

~~DO NOT SEND THIS FORM IN IF NAMES HAVE BEEN INPUT ONLINE~~

TO: National Secretary
VFW Auxiliary
406 West 34th Street, 10th Floor
Kansas City, Missouri 64111

FROM: AUXILIARY NO. _____ DEPARTMENT OF _____
AUXILIARY NAME _____
CITY AND STATE _____

Per Section 305 of the National Bylaws, "Delegates and Alternates to the National Convention shall be elected at the last regular meeting in April; one for each fifty (50) members or fraction thereof in good standing on March 31. The VFW Auxiliary Secretary shall provide the names of the Delegates and Alternates to the National Secretary, along with their membership ID number, within thirty (30) calendar days of the day of election" and no later than MAY 31. The Auxiliary Secretary is asked to input his or her Auxiliary's Delegate(s) and Alternate(s) online in MALTA via use of their respective membership ID number(s) and to print out a copy of the Delegate(s) and Alternate(s) for his or her records.

This is to certify that the Delegate(s) and Alternate(s) listed below were duly elected to represent our VFW Auxiliary at the upcoming National Convention on _____ based on the total VFW Auxiliary membership as of MARCH 31 in the MALTA System.

ID Number and Name ARE REQUIRED to complete this form.
TYPE or PRINT NEATLY each Delegate's or Alternate's ID NUMBER and NAME.

~DELEGATE CREDENTIALS WILL BE ISSUED AT CONVENTION SITE UPON CHECK-IN.~

DELEGATES		ALTERNATES	
ID NUMBER	MEMBER'S FIRST AND LAST NAME	ID NUMBER	MEMBER'S FIRST AND LAST NAME
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(Auxiliary Secretary) (Address) (City, State & Zip Code)

NOTE: This is a listing only. (NO CHECKS ARE TO BE INCLUDED WITH THIS FORM.)

DELEGATE INFORMATION

Any member in good standing in his/her respective Auxiliary shall be eligible for election as a Department and National Delegate. Delegates and Alternates shall function at the Department Convention following their election and for an entire year following election.

Delegates and Alternates elected to Department and National Conventions shall be recognized only when Auxiliaries have conformed to the National Bylaws.

Note: Since the **District** Convention & Meetings criteria have been mailed just recently by ~~Karen Flynn~~, I am not adding to this correspondence. If you did not receive it, kindly find it posted on the Department Web Page (auxdeptwa.org).

DEPARTMENT CONVENTION

Delegates and Alternates to the Department Convention shall be elected at a regular meeting of the Auxiliary held not less than thirty (30) days prior to the Department Convention; one (1) Delegate and (1) Alternate for each fifteen (15) members, or fraction thereof, in good standing in the Auxiliary at the time of the election of Delegates. The Auxiliary Secretary shall send the names of the Delegates and Alternates to the Department Secretary prior to the Department Convention on the proper forms (attached).

Section 103 of the Department of Washington Bylaws states Delegates Fees are four dollars and fifty cents (**\$4.50**) and shall be paid by each Auxiliary for every Delegate to which the Auxiliary is entitled. This fee must also be paid by each member included in the composition of the Department Convention to be allowed to vote. This includes Department Officers, District Presidents and Past Department Presidents. The Delegate fee shall be forwarded by each and every Auxiliary regardless of the number of Delegates present at the Annual Department Convention and must be sent **to the Department Secretary/Treasurer (Cindy Burkey) along with the list of names not later than 15 days** before the convening of Department Convention each year. Some of you have paid for your delegates already but many have not yet elected delegates; thus, please ensure you send me the names too! I ask that you get this done ASAP as I need adequate time to mail the delegate cards out prior to the start of Convention! Auxiliaries failing to forward the full Delegate Fee shall be considered delinquent and in arrears. However, all rights shall be restored promptly upon proper adjustment. Members entitled to individual votes may pay the Delegate fee at the Convention.

Department Delegates will serve for one full year from election to election and may be called upon to vote at any Department meeting.

NATIONAL CONVENTION

Delegates and alternates to the National Convention shall be elected at the last regular meeting in June; one (1) Delegate and one (1) Alternate for each fifty (50) members, or fraction thereof, in good standing in the Auxiliary on the date of election of Delegates. The Auxiliary Secretary shall enter the names of the Delegates and Alternates on the National Website in the section provided for that purpose (**MALTA**) after April 1 and prior to the National Convention. No delegate's fees are paid to the National Organization.