

To be read at the first meeting following receipt before being filed for reference.

April – May

1. Delegates are very important if you want your voice heard. The time frame is short to get your delegates in. Please read the Extension /Retention Bulletin from our Department Chief of Staff Elaine Taylor. If you have any further questions, please reach out to us, our Department Secretary Cindy Burkey will gladly assist you.
2. Are you going to the National Convention? Wonder if you are a registered Delegate. You can see this in Malta when you register for National Convention. If you don't see Delegate, you will need to get with your Auxiliary Secretaries before May 24, 2024 as they are the ones who would get you registered . And, as a reminder, National will NOT accept late registrations and so if you are not in the system on 5/31/24 you are not going to be registered!
3. Audits for your auxiliaries must be turned in before the Convention or your auxiliary will not be able to vote if the need arises.
4. Elections- your installation report can be entered into Malta (or, if you do not have MALTA access, please send these to Cindy for input); but, please provide a copy of the Installation Report to our Department Secretary Cindy Burkey as these are used to create the Department Roster that is handed out at the School of Instruction.
5. One of the most critical steps in considering a new member for the VFW Auxiliary is the careful review of the prospective member's application. You can find this in Malta under Membership, then Membership Moments, and follow that to "Ensuring a Membership Application is complete". You will find exactly what you need for ensuring a membership application is filled out properly, so it can be processed in a timely manner follow this link. <https://malta.vfwauxiliary.org/MemberResources>.
6. Investigating Committees need to look in their Podium at pages 5-11 to identify ribbons and medals. Please make sure all spaces are filled in, (especially the birth date, phone numbers and qualifying ribbons and /or medals and that the application is signed) There are far too many applications in pending file, as they are missing these items and cannot be processed.

7. Look through your Facebook Page, Secretary Books, and Treasure books to help you fill out your Year-end Reports. They are good reminders of what you have done, and I know first hand some of the amazing things you did that went unreported. Keep up the amazing work!
8. Credentials - Erin Mezek will oversee the Credentials Committee at our Department Convention. She will give a daily report at Convention of what the count is.
9. Even Districts - please bring your baskets in support of the Hospital Program to Dept. Convention.
10. Don't forget your Buddy Poppy displays. We look forward to seeing your creativity.

It has been my honor and privilege to serve as your Department President. Thank you for your vote of confidence in me. I have done my best to represent you, the members, wherever my travels have taken me.

Dedicated to Serving,

Rose Green President

Department of Washington