

## **General Orders #2 – September 2026**

**\*\*Please read at your Next meeting\*\***

### **Audits**

Continue to refer to Karen Flynn's Bulletin #1

Keep the Audits current and submit them by the deadline to Christine Dougherty, Department Treasurer.

**Trustees** are to complete the audit report and have signed by the co-trustees. All receipts for reimbursement, minutes and bank statements are to be signed as well.

### **1. Check Summaries**

An updated Check Summary form submitted 09/04/26, please discard your older Summary check forms and use the most current one for submission to the Treasurer.

### **Financial Obligation**

2. -Hospital pledges (\$3. Per member) Due by end of December
- Health and Happiness .10 per member or more, (what you normally pay) Please pay in Malta ASAP
- Cancer Grant is optional however, we recommend \$1.00 per member as of your membership of June 30<sup>th</sup>, 2026, it is important.

### **3. Deadlines/Reports and Forms on Auxiliary department Website**

**URGENT: Auxiliaries be sure to do your 990 by November 15<sup>th</sup> and send a copy of the completed form to our Department Treasurer, Christine Dougherty**

### ***Vfwauxwa.org – Programs – Reports and Forms***

- District President Month-end Report - Submit to Dept. Chief of Staff and Dept. President.  
Due date: 10th of every month.
- Hospital Chair Monthly Report submit to Hospital Chair, President and Treasurer.  
Due every 30 days.

### **Programs with deadlines prior to April 15, 2027**

- Scholarship entries at all levels due by October 31, 2026
- Continuing Education February 15, 2027, deadline
- Patriotic Art - Young American Patriotic Art deadline March 31, 2027
- Humanitarian Award (new) -Nominations deadline April 15, 2027.